



Greater Wichita YMCA Volunteer Opportunities

Location(s)	Position	Program Area	Description	Skills & Requirements	Age	Date or Season	Time Commitment	Group-friendly	Contact
All branches	ASSISTANT MEMBERSHIP GREETER	Administrative Support: Social Responsibility	Cheerfully welcome and provide necessary directions to members and guests.	Be an active Y member. Be self-motivated, outgoing and service-minded. Have good communication	18+	Ongoing	2-4 Hours a Week	No	Membership Director
All - Coordinated through Corporate Office	BULLETIN BOARD TEAM LEADER	Administrative Support: Social Responsibility	Bulletin Board Teams are a fun way to get involved, make new friends, and keep your Y looking great! Each team is assigned a specific bulletin board in their YMCA according to their interest (dance, swim, group exercise, etc.) and responsible for keeping it updated with fresh content and visuals for our members (minimum 4x per year). Suggested content and ideas are available, but each team will have the freedom to express their creativity, within YMCA brand guidelines. Incorporating pictures of program/class participants is encouraged. Help us highlight outstanding member accomplishments! May select one or multiple locations; schedule flexible and TBD by branch.	Creative, crafty, and organized with a desire to showcase the Y in a positive light. Experience with and/or willingness to take photographs helpful. Must be able to stand, bend, stretch overhead and may need to climb a ladder.	16+	Seasonally	6-60 hours	Yes	Coordinated between Metro Graphics Designer and your Y's Administrative Assistant
Camp Hyde	Camp Hyde Facilities Assistant	Administrative Support: Social Responsibility	Help keep the camp clean and orderly for campers. This includes clearing brush & trails, painting, etc. This is a great project for groups.	Youth under 18 years must be accompanied by an adult. Background Clearances.	12+	Ongoing	As scheduled.	Yes	Camp Director: Jon@ymcawichita.org
All - Coordinated through Corporate Office	EVENT PROGRAM PHOTOGRAPHY VIDEOGRAPHY	Administrative Support: Social Responsibility	One or multiple locations; schedule is flexible. Must have access to own camera. Ownership of photos/video is exclusive to the YMCA.	Background Clearances	15+	Ongoing	As Needed	Yes	VP Marketing & Communication s: shelly@ymcawichita.org
All branches	FACILITIES ASSISTANT	Administrative Support: Social Responsibility	Help make your Y sparkle. Assist with general cleaning and maintenance inside and out. This includes lawn and gardening.	Background Clearances.	18+	Ongoing	As Scheduled	Yes	Branch Director
All - Coordinated through Corporate Office	INTERNSHIP / FIELD OF STUDY	Administrative Support: Social Responsibility	Put theory into practice and gain practical experience by observing and participating in day-to-day administration of projects/programs under the direct supervision of YMCA leadership. An internship provides an opportunity to assess, develop and enhance many of the key competencies needed in the professional workplace.	Requirements vary by position.	18+	Ongoing	5-40 Hours a Week	No	Human Resources Director



Greater Wichita YMCA Volunteer Opportunities

Location(s)	Position	Program Area	Description	Skills & Requirements	Age	Date or Season	Time Commitment	Group-friendly	Contact
All branches	OFFICE SUPPORT	Administrative Support: Social Responsibility	Assist administrative staff with filing, mailings and other special projects.	Basic computer, filing, organization, and communication skills. Background clearances.	18+	Ongoing	2-4 Hours a Week	No	Administrative Assistant
Corporate Office	RETENTION POSTCARD PROCESSING	Administrative Support: Social Responsibility	Copy and tear apart perforated postcards for mailing - on or about the 10th of each month	Must be able to lift up to 10 pounds.	16+	Monthly	2-4 Hours per month	No	VP Marketing & Communications
Corporate Office	ROADSIDE BANNER POSTING	Administrative Support: Social Responsibility	Hang large vinyl banners for outdoor display. Remove previous month's banner and roll for storage. Days vary each month; may assist with 1 or all locations	Outdoor activity.	16+	Monthly	1-15 hours per month	Yes	Graphic Designer
Corporate Office	SCHOOL DROP PROCESSING	Administrative Support: Social Responsibility	Count, separate and package flyers for area elementary schools - on or about the 23rd of each month	Must be able to lift up to 30 pounds.	16+	Monthly	4-8 hours per month	Yes	Graphic Designer
Corporate Office	SPORTS REGISTRATION COPY & FOLD	Administrative Support: Social Responsibility	Make double-sided photocopies of YMCA youth and adult registration forms. Fold with folding machine and bundle for	Must be able to stand for long periods and lift up to 10 lbs.	16+	Seasonally – as needed basis	4-8 hours	No	Graphic Designer
Corporate Office	YMCA HISTORY ARCHIVE & DOCUMENTATION	Administrative Support: Social Responsibility	Document the contents of the Y's historical archives dating back 130 years for donation to Wichita State University's special collections housed at the Ablah Library. Schedule is flexible.	Must be able to lift up to 30 lbs., sit for long periods and cannot be allergic to dust. Basic computer skills, attention to detail and able to work	18+	One-Time Project	100+ hours	No	VP Marketing & Communications: shelly@ymcawichita.org
Corporate Office	YMCA LITERATURE RESTOCKING	Administrative Support: Social Responsibility	Unpack, bundle and stock for pick-up a variety of YMCA brochures, letterheads, forms, and other literature items.	Must be able to lift up to 30 pounds	16+	Weekly on Friday afternoons	1-2 hours per week	No	Graphic Designer
Corporate Office	YMCA MEDIA ARCHIVE	Administrative Support: Social Responsibility	Scan historical news articles featuring the YMCA and label files for digital archiving. schedule flexible – during regular work week.	Must be able to stand and sit for long periods of time and possess basic computer skills.	18+	One-Time Project	50+ hours	No	VP Marketing & Communications: shelly@ymcawichita.org
All branches	AQUATICS AREA DECK MONITOR	Aquatics: Healthy Living, Social Responsibility & Youth Development	Assist lifeguards in rule enforcement, organization of patrons during lessons, and distribute information (handouts) to parents.	Be knowledgeable in the area of aquatics and be able to work well with children and adults. Background Clearances.	18+	Ongoing	1-12 hours a Week for 4 Week Session	No	Aquatics Director
All branches	SWIM LESSON ASSISTANT	Aquatics: Youth Development, Social Responsibility & Healthy Living	Assist YMCA certified swim instructors in maintaining a safe and enjoyable environment for program participants ages 4 months to adults. Lessons will acquaint participants to water safety as well as developmentally appropriate skills.	Be knowledgeable in the area of aquatics and be able to work well with children and adults. CPR & First Aid certification preferred. Background Clearances.	16+	Ongoing	1-12 hours a Week for 4 Week Session	No	Aquatics Director



Greater Wichita YMCA Volunteer Opportunities

Location(s)	Position	Program Area	Description	Skills & Requirements	Age	Date or Season	Time Commitment	Group-friendly	Contact
S	CHEER PARENT LEADER	Cheer: Youth Development, Social Responsibility & Healthy Living	Communicate team's travel arrangements with the head coach. Communicate arrival, warm-up and competition times to their team.	Must be parent of child with one year+ of competitive cheer.	25+	Ongoing	Typically 3 additional hours each cheer competition.	Yes	Program Director Coordinator
Evergreen Public Library	CHILD DEVELOPMENT TUTOR	Child Care: Social Responsibility & Youth Development	Implement early learning readiness activities with preschool children during planned morning sessions.	Background Clearances.	18+	School Year	1-8 Hours a Week	Yes	Childcare Office - Senior Program Director:
USD 259 Y CDC'S	FACS STUDENTS	Child Care: Social Responsibility & Youth Development	Learn about a wide variety of curriculum and operational standards with young children.	Enrolled in USD 259 FACS, Background Clearances, KDHE training	14+	School Year	3 Hours a Week	Yes	Y/USD 259 coordinator
D	SUMMER FOOD LUNCH HELPER	Community: Healthy Living, Social Responsibility & Youth Development	When the school year ends, so do free meals for children who depend on them most. This summer, the Y is partnering with USD 259's Summer Food Service Program to provide free meals to children, ages 18 and under. Volunteers needed to clean tables and keep floor swept during USD 259 Summer Food Program hosted at the Downtown YMCA.	Must be able to stand and walk during shift.	13+	Summer 2014: June 2-July 24	12-1pm Mon-Fri	No	Melissa Mochowski, Community Development, 264-4066x5593
Community organizations and worksites	WELLNESS SCREENING ASSISTANT	Corporate Wellness: Healthy Living & Social Responsibility	Greet people that are to be screened, assist screeners with filling supplies, set-up and clean up, distribute information to employees at company, answer questions regarding screening process, assist in completing health assessments onsite, coordinate overall flow of screening process.	General knowledge of wellness practices, outgoing, service-minded, great communication skills.	18+	Ongoing	Varies	No	Corporate Wellness Intake Coordinator, 316.219.9622 ext. 5596, intake.coordinator@ymcawichit
N, S	DANCE RECITAL ASSISTANT	Dance: Healthy Living, Social Responsibility & Youth Development	Greet people at the front of the house and backstage. Collect tickets and help with props backstage.	Background Clearances.	18+	Spring	Contact Branch for dates and times.	Yes	Program Director Coordinator
All branches	FAMILY EVENT ASSISTANT	Family: Healthy Living, Social Responsibility & Youth Development	Assist in the organization and implementation of family events.	Be creative, patient and reliable. Background Clearances.	16+	Ongoing	As scheduled	Yes	Youth & Family Coordinator
All branches	KID ZONE STORY READERS	Family: Healthy Living, Social Responsibility & Youth Development	Entertain groups of young children attending the Kid Zone during story time.	Be creative, patient and reliable. Background Clearances.	16+	Ongoing	2-4 Hours a Month	No	Youth & Family Director Coordinator



Greater Wichita YMCA Volunteer Opportunities

Location(s)	Position	Program Area	Description	Skills & Requirements	Age	Date or Season	Time Commitment	Group-friendly	Contact
All branches	ANNUAL CAMPAIGN CAMPAIGNER	Fundraising: Social Responsibility	Raise funds to ensure the Y is accessible to all members of the community. Share the Y story with friends, family and neighbors and ask that they make a financial gift. Encourage others to join them as Y ambassadors to expand campaign efforts.	Commit to achieving a successful campaign. Attend all major trainings/meetings. Make a personal financial contribution. Ask individuals and businesses to make a gift.	16+	November - February	1-4 Hours a Week or As Available	Yes	Corporate Office Financial Development
All branches	AUCTION COMMITTEE MEMBER	Fundraising: Social Responsibility	Assist with an auction for a Y Annual Campaign event(s). Opportunities to secure donated auction items, maintain data entry of donated items, organize and package items, transport items to event, set-up and display items, and staff auction area at the event.	Commit to achieving a successful event. Serve in capacity chosen.	16+	Each event has specific dates	1-4 Hours a Week or As Available	Yes	Corporate Office Financial Development
All branches	SPECIAL EVENT VOLUNTEER	Fundraising: Social Responsibility	Assist in the leadership, organization and delivery of special events such as Frosty 5K, Bowl-a-Thon, Golf Classic, Y's Men Shootout, 1885 Gala and Wine & Dine. Opportunities to secure sponsorships, obtain live/silent auction items; and assist with promotions, volunteer recruitment, set-up, decorations, clean up, etc.	Commit to achieving a successful event. Attend all major meetings. Serve in capacity chosen.	16+	Ongoing	2-5 Hours a Month	Yes	Corporate Office Financial Development
A, D, E	Y MEN'S CLUB	Fundraising: Social Responsibility	Y's Men have a rich history of serving the community. Members participate in activities which include member meetings, socials, fund-raising and other community driven events.	Desire to join the fun and help contribute to your community. Please note there is a membership fee for this service club.	21+	Ongoing	2-4 Hours a Month	No	Branch Director
S	GYMNASTICS CENTER HOUSEKEEPING	Gymnastics: Healthy Living, Youth Development & Social Responsibility	Vacuum the spring floor and disinfect gym mats.	Must be able to operate a vacuum cleaner and able to perform physical movements for an extended period of time.	16+	Ongoing	1 Hour a Week	Yes	Program Director Coordinator
A, S	GYMNASTICS TEAM MEET VOLUNTEER	Gymnastics: Healthy Living, Youth Development & Social Responsibility	Volunteers are needed day of meet for the admissions table, judges' table, scoring & awards table, leotard sales and concession stand.	Must be parent of gymnastics team participant; be organized, reliable and work well with others.	18+	Varies by position	Time varies by position.	Yes	Program Director Coordinator



Greater Wichita YMCA Volunteer Opportunities

Location(s)	Position	Program Area	Description	Skills & Requirements	Age	Date or Season	Time Commitment	Group-friendly	Contact
A, S	GYMNASTICS TEAM PARENT COMMITTEE MEMBER	Gymnastics: Healthy Living, Youth Development & Social Responsibility	Committee assists the head coach with budget preparation and defining fundraising opportunities. Committee organizes fundraising events and recruits volunteers. Committee also maintains team records and correspondence. Members often volunteer at other team	Must be parent of gymnastics team participant; be organized, reliable and work well with others. Computer skills may be required for some positions.	18+	Ongoing	2-3 Hours a Month.	Yes	Program Director Coordinator
All Branches	GROUP EXERCISE CLASS SUPPORTER	Healthy Living & Social Responsibility	Assist certified YMCA Group Exercise instructors conduct classes by providing support and assisting new participants in learning steps and routines and making them feel comfortable by introducing them to current class participants. Support the class instructor by helping with set up and tear down when necessary.	General knowledge of class being taught, outgoing, service-minded and great communication skills. Background Clearances.	18+	Ongoing	2-4 Hours a Week	No	Group Exercise Coordinator
All branches	HEALTH & WELLNESS AMBASSADOR	Healthy Living & Social Responsibility	Help create an inviting and welcome atmosphere by welcoming guests and members, assisting them in locating requested equipment and providing information on class times, locations and descriptions. Periodically clean equipment to maintain a clean and inviting atmosphere. Monitor the exercise area to ensure age appropriate users are present and using safe practices.	Be an active Y member. Be friendly, personable, and hospitable. Have good communication skills.	18+	Ongoing	2-5 Hours a Week	No	Fitness Director
All branches	TRIATHLON VOLUNTEER	Healthy Living & Social Responsibility	We need upbeat, energetic volunteers who will help support TRI athletes! Volunteers are needed from pre-start to finish and to help keep track of laps/miles on swim, bike and run. For more information, including branch dates, visit www.ymcawichita.org/races .	Be able to stand for long periods of time, count in a fast paced environment and be motivational.	16+	Ongoing	2-4 Hours per event	Yes	Fitness Director
All Y ELC and CDC's	FOSTER GRANDPARENT	Youth Development & Social Responsibility	Interact with individual children.	Background Clearances and Foster Grandparent Training.	65+ yrs.	Summer	12-15 Hours a Week	Yes	Childcare office Accounts Manager
All branches	ACTIVITIES COORDINATOR FOR OLDER ADULTS	Healthy Living & Social Responsibility	Organize and implement programs and activities for the YMCA's older adult population. Programs and activities may vary per branch.	Be an active Y member. Enjoy organizing events to foster connections with others. Have good communication skills and a zeal for fun! Background Clearances.	18+	Ongoing	3-5 Hours a Month	No	Fitness Director



Greater Wichita YMCA Volunteer Opportunities

Location(s)	Position	Program Area	Description	Skills & Requirements	Age	Date or Season	Time Commitment	Group-friendly	Contact
NW	ADAPTIVE RECREATION LEADER	Healthy Living, Social Responsibility & Youth Development	Assist with recreational aquatic and gym programs for individuals with special needs.	Prefer Experience/training working with special needs. Swimsuit for pool time; tennis shoes and comfortable clothing for gym recreation. Background Clearances.	14+	Oct–Nov; Feb–April	2–4 hours a Week	Yes	Aquatics Director
FSC	EVENT TEAM MEMBER	Sports: Healthy Living, Social Responsibility & Youth Development	As an Parking Team member, you will be controlling traffic flow for our Farha Sport Center.	Background Check Required. Must be willing to wear PPE (provided by the Y), have good people skills and the ability to walk and stand on your feet for 4 hours.	21+	Ongoing	4 Hours on Saturday, 8am–4pm	Yes	Director of Sports Initiatives josh@ymcawichita.org
FSC	FIRST IMPRESSIONS TEAM MEMBER	Sports: Healthy Living, Social Responsibility & Youth Development	As a First Impressions Greeter, you will be meeting and greeting participants and guests. Greeters will directing individuals to the right court and assist with any questions they might have upon arrival.	Background Check Required. Must have good people skills and the ability to stand on your feet for 4 hours.	21+	Ongoing	4 Hours on Saturday, 8am–4pm	Yes	Director of Sports Initiatives josh@ymcawichita.org
A, NW	SWIM TEAM MEET ASSISTANT	Swim Team: Aquatics Healthy Living, Social Responsibility &	Volunteers needed for day of meet for concessions, announcements, crash area supervision, set-up and take down, clean up, etc.	Be attentive and possess energy and a positive attitude. Background Clearances.	18+	Ongoing	2–8 Hours per Competition	Yes	Swim Team Coach
A, NW	SWIM TEAM MEET OFFICIAL	Swim Team: Aquatics Healthy Living, Social Responsibility & Youth Development	Officiate in various capacities at swimming competitions – including stroke & turn, starter, referee, administrative referee, electronic official, etc.	Become members of USA Swimming (National Governing Body of competitive swimming), Missouri Valley Swimming (Local Swim Committee governing Kansas), and the YMCA.	18+	Ongoing	This can vary in “on deck” hours from 2 – 16 over the designated length of the competition.	Yes	Swim Team Coach
A, NW	SWIM TEAM MEET TIMER	Swim Team: Aquatics Healthy Living, Social Responsibility &	Timers are necessary for any swim competition. This position can be done in “shifts” within the team or lane throughout the competition.	Ability to operate a stopwatch, track the swimmers in assigned lane and write times.	18+	Ongoing	Average 2–4 hours per Competition	Yes	Swim Team Coach
A, NW	SWIM TEAM PAC (PARENT ADVISORY COMMITTEE) MEMBER	Swim Team: Aquatics Healthy Living, Social Responsibility & Youth Development	PAC meets monthly to advise the coaching staff, advisory board and executive director in an advisory, and decision-making role. Members often volunteer at other team functions.	Open to any swim team parent.	18+	Ongoing	1.5 Hours a Monthly meeting.	Yes	Swim Team Coach
Community Development	JOB PREP GUEST SPEAKER	Social Responsibility & Youth Development	Facilitate class to help teens develop interviewing, workplace etiquette and money management skills.	Experience/Skill related to subject matter. Background Clearances.	18+	January – Summer	10 hours in one week	No	Urban Outreach Director: tyrone@ymcawichita.org



Greater Wichita YMCA Volunteer Opportunities

Location(s)	Position	Program Area	Description	Skills & Requirements	Age	Date or Season	Time Commitment	Group-friendly	Contact
Area Middle Schools and YMCA branches	MIDDLE SCHOOL AFTER SCHOOL RECREATION ASSISTANT	Social Responsibility & Youth Development	Assist students while they stay safe and off the streets as they enjoy recreational activities, special interest clubs, homework assistance and snacks in this FREE YMCA after school program offered at 17 area middle schools.	Background Clearances.	18+	Sept-May	2-10 Hours a Week	Yes	Urban Outreach Director: tyrone@ymcawichita.org
All Y ELC and CDC's	PARENT CAFES PARTICIPANT	Social Responsibility & Youth Development	Discussion of parenting topics of interest to yourself and other parents.	Background Clearances.	16+	Ongoing	2 Hours a Week for 6 Weeks	No	Childcare office Accounts Manager
Wichita & Surrounding Community	REACH & RISE MENTOR	Social Responsibility & Youth Development	Mentor individual children/youth providing social and skill improvement.	Background Clearances, Mentor Reach & Rise Training	23+ yrs	Ongoing	1-3 Hours a Week	Yes	Childcare Office - Accounts Manager
USD 259 - Ortiz Elementary	SOAR READERS	Social Responsibility & Youth Development	Enhance literacy activities for individual and small groups of school age children.	Background Clearances.	16+	Summer	2-4 Hours a Week	Yes	CDC Site Director Coordinator
USD 259 Y CDC'S - 8 High schools	STUDENT PARENTS	Social Responsibility & Youth Development	Develop child development/parenting skills.	Enrolled in USD 259 with child enrolled in CDC. Background Clearances.	14+	Summer	5 Hours a Week	No	Childcare office Accounts Manager
All branches	YOUTH PROGRAM ASSISTANT	Healthy Living, Social Responsibility & Youth Development	Assist with youth programs including: Cheer, Tumble, Dance, Fun Fit, Gymnastics, and Mom's Day Out. (All programs listed are not offered at every	Be creative, patient and reliable. Background Clearances.	16+	Ongoing	As Available	No	Program Director Coordinator
A, E, ED, FSC, N, NE, NW, S, W	BASKETBALL SCOREKEEPERS	Youth Sports: Healthy Living, Social Responsibility & Youth	Manage the scoreboard for youth basketball games under the supervision of YMCA staff.	Be attentive and possess energy and a positive attitude.	16+	Fall - Winter	1-2 Hours a Week for Season	No	Sports Director Coordinator
A, E, ED, FSC, N, NE, NW, S, W	YOUTH SPORTS COACH	Youth Sports: Healthy Living, Social Responsibility & Youth Development	Coach/facilitate practices and games while providing a safe environment for youth to learn, grow and develop through various sports. Attend coaches meetings and related functions. Contact all team members and inform them of practice times and dates as well as pass out materials to parents when necessary. Maintain equipment and materials in an orderly and safe manner. Exhibit an positive and encouraging attitude.	General knowledge of sport being coached. Fully supportive of YMCA Youth Sports Philosophy. Must enjoy working with and relating to children at a particular skill and age level. Must be eager to instruct, motivate, and be a positive role model. Background Clearances.	18+	Ongoing	2-5 Hours a Week during Season for planning, practice and games	No	Sports Director Coordinator



Greater Wichita YMCA Volunteer Opportunities

Location(s)	Position	Program Area	Description	Skills & Requirements	Age	Date or Season	Time Commitment	Group-friendly	Contact
A, E, ED, FSC, N, NE, NW, S, W	YOUTH SPORTS COACH ASSISTANT	Youth Sports: Healthy Living, Social Responsibility & Youth Development	Assist coach with weekly practice and game(s). Exhibit a positive and encouraging attitude.	General knowledge of sport being coached. Fully supportive of YMCA Youth Sports Philosophy. Must enjoy working with and relating to children at a particular skill and age level. Must be eager to instruct, motivate, and be a positive role model. Background Clearances.	16+	Ongoing	1-3 Hours a Week during Season for practice and games	No	Sports Director Coordinator